

11 November 2022- COVID-19 Taskforce Bulletin

Dear Service Provider,

This email provides information about a range of matters relevant to participating pharmacies in the COVID-19 Vaccination in Community Pharmacy Program (CVCP), as follows:

- CVAS New Draft Stock Management Reporting Feature
- CVAS Delivery Acceptance and Stock Management Reporting
- VOC Christmas Opening Hours
- Moderna Bivalent Onboarding
- Vaccine Consumables.

CVAS New Draft Stock Management Reporting Feature

- New functionality has been added to the COVID-19 Vaccine Administration System (CVAS) to allow you to save a draft of your site's weekly Stock Management Report.
- You will be able to save your Stock Management Report as a draft after entering the required information for each vaccine type your site is configured to administer.
- Any draft report will remain available for 48 hours from when it was started, or until 9pm local time Friday (whichever is earliest). If not completed by this time your draft will be discarded, and a new report will need to be started.
- Your draft Stock Management Report is not finalised until it has been fully completed for each vaccine type and submitted.
- The completed report will retain the previously entered data in the system. Please ensure when finalising future Stock Management Reports, that you review and update any of this draft information if it has since changed and submit your report no later than 9pm local time each Friday.
- If you need any assistance completing your Stock Management Report or have any questions, please contact the Vaccine Operations Centre (VOC) on 1800 318 208 or via email at: COVID19VaccineOperationsCentre@health.gov.au.

CVAS Delivery Acceptance and Stock Management Reporting

- As a requirement for participating in the COVID-19 vaccination program, all sites are required to complete delivery acceptance, stock management and wastage reporting in CVAS.



- **Delivery acceptance reports** are due on the day of receiving your vaccine delivery, no later than 9pm local time on the day of delivery.
- **Stock management reports** are due every week no later than 9pm local time Friday.
- **Wastage reports** are due within two hours of any wastage incident involving 10 or more vials of a vaccine product.
- Completion of these reports in CVAS provides the Commonwealth assurance that COVID-19 vaccines have been delivered according to your orders and that vaccines have arrived and been handled in line with the appropriate stringent cold chain requirements.
- This information also provides an overview of stock located at participating sites and informs the equitable distribution of vaccines across the country.
- Moving forward, a check will be introduced in CVAS that requires your delivery acceptance reports to have been submitted **before new orders can be placed**. This will assist in keeping program reporting as up to date as possible and will support upcoming functionality in CVAS, that will pre-populate your correctly entered delivery acceptance information into your weekly stock management reports.
- Please take a moment to ensure your reporting is up to date and remember to complete delivery acceptance, stock management and wastage reports in accordance with the requirements of participating in the COVID-19 vaccination program.
- Should you have any questions or require assistance completing your reports in CVAS, please contact the VOC on 1800 318 208 or via email at: COVID19VaccineOperationsCentre@health.gov.au.

VOC Christmas Opening Hours

- The VOC operating hours will change over the Christmas and New Year period. The VOC will close at 3pm on **23rd of December 2022** and reopen on **3rd of January 2023**. Further communications will be provided to sites over the coming weeks.
- If you have any questions, please contact the VOC on 1800 318 208 or by emailing: COVID19VaccineOperationsCentre@health.gov.au.

Moderna Bivalent Ordering

- Please login to CVAS to complete the Moderna Site Readiness Declaration (if not previously completed) and place your Moderna (Blue/Green) order from the ordering window commencing each Saturday.



- You will be able to place an order for between 50 and 100 doses (10 to 20 vials). In order to minimise wastage, please only order enough doses to meet your demand.
- If you place your order by midnight each Friday, your order will arrive on or before Requested Delivery Date (RDD) two weeks after placing your order.
- If you have difficulties placing an order or if you require an additional order, higher than your existing allocation, please contact the VOC on 1800 318 208 before the ordering window closes.

Vaccine Consumables

- Please also ensure that any consumables ordered via CVAS are only used for the COVID-19 vaccination program. Please only dispose of COVID-19 vaccination program waste in the provided sharps bins.
- If you have any questions, please contact the VOC on 1800 318 208 or by emailing: COVID19VaccineOperationsCentre@health.gov.au.

Kind regards,

Pharmacy Programs Administrator